REGULAR MEETING MINUTES OF THE
OWOSSO MAIN STREET & DOWNTOWN DEVELOPMENT AUTHORITY
CITY OF OWOSSO

February 4, 2026, at 7:30 A.M.

CALL TO ORDER: The meeting was called to order by Vice-Chair Lance Omer at 7:33 A.M.

ROLL CALL: Taken by Lizzie Fredrick

PRESENT: Vice-Chair Lance Omer, Mayor Robert J. Teich, Jr., and Commissioners Josh Ardelean, Jill Davis, Karen Parzych, and Colin McCallum.

ABSENT: Chair Daylen Howard and Commissioners Bill Gilbert and Jon Moore

STAFF PRESENT: Lizzie Fredrick

AGENDA:

MOVED BY TEICH, SUPPORTED BY DAVIS TO APPROVE THE FEBUARY 4, 2026, OWOSSO MAIN STREET & DOWNTOWN DEVELOPMENT AUTHORITY AGENDA AS PRESENTED.
AYES: ALL
MOTION CARRIED

MINUTES:

MOVED BY ARDELEAN, SUPPORTED BY PARZYCH TO APPROVE THE DECEMBER 3, 2025, OWOSSO MAIN STREET & DOWNTOWN DEVELOPMENT AUTHORITY REGULAR MEETING MINUTES.
AYE: ALL
MOTION CARRIED

MOVED BY PARZYCH, SUPPORTED BY ARDELEAN TO APPROVETHE JANUARY 7, 2026, OWOSSO MAIN STREET & DOWNTOWN DEVELOPMENT AUTHORITY REGULAR MEETING MINUTES.
AYE: ALL
MOTION CARRIED

PUBLIC COMMENTS: None

REPORTS: Fredrick reviewed the January Check Disbursement and Revenue & Expenditure Reports.

Fredrick presented the January reports for Electric Vehicle Charging Station Revenue, Unique Drivers, and Session Quantity.

Fredrick confirmed usage of NACS cables, which replaced CHAdeMO cables on the Electric Vehicle Charging Stations on December 17, 2025, generated $146.95 in January, while usage of the CHAdeMO cables generated $144.98 in 2025.

Fredrick noted that at least six NACS cable users charged a combined total of 11 times in January, and six CHAdeMO cable users charged a combined total of 20 times in 2025.

ITEMS OF BUSINESS:

1. **FY25-26 Budget Amendments:** Fredrick reviewed the proposed mid-year budget amendments.

Fredrick highlighted a reallocation of $20,000 from Building Maintenance-DPW (248.200.930.000) to Contractual Services (248.200.810.000) and an increase of $16,328 to General Administration for Public Works labor.

Fredrick reminded the Board that approximately $40,000.00 was initially budgeted to be spent from the Fund Balance because the South Washington Street Planter Removal Project and Main Street Plaza Masonry Repair 2.0 were completed in the beginning of FY25-26, instead of the end of FY24-25.

MOVED BY ARDELEAN, SUPPORTED BY DAVIS TO APPROVE THE FISCAL YEAR2025-2026 BUDGET AMENDMENTS AS PRESENTED.
AYE: ALL
MOTION CARRIED

2. **2026-2031 Capital Improvement Plan:** Fredrick reviewed the 2025-2030 OMS & DDA Capital Improvement Plan projects including the Downtown Streetlight Replacement Project, Parking Lot #9 Reconstruction, Downtown Mural Project, Main Street Plaza Masonry Repair 2.0, and IT Upgrades.

   Fredrick confirmed the removal of the Main Street Plaza Masonry Repair 2.0 from the 2026-2031 CIP since the project has been completed.

   Fredrick noted the addition of the Ground Bed Concrete Project in the 2026-2031 CIP and provided a project overview.

COMMITTEE UPDATES:

1. **Promotion:** Fredrick confirmed the Glow Owosso Committee has approximately $1,000.00 remaining in their budget for 2026 event expenses.

   Parzych presented plans for a storefront scavenger hunt in July.

   Fredrick noted that 56 out of 350 Chocolate Walk tickets were purchased in the first four days.

2. **Organization:** Parzych confirmed that the Organization Committee will now meet on the third Friday of each month at 1:00 p.m.

   Fredrick noted that the 2026 Annual Sponsor Guide has been published on the OMS website and the Organization Committee is in discussion of recruiting a high school student for a committee member position.

3. **Economic Vitality:** Omer announced Kori Shook & Associates is the February Business of the Month.

   Omer provided updates on the Match on Main Grant Program and a $200,000.00 loan application, which was not recommended for funding from the Revolving Loan & Grant Program.

   Omer thanked the Board Members that attended the January 27th Main Street Meetup for downtown business owners.

4. **Design:** Parzych reviewed the January Design Committee Report including Chocolate Walk Project Options, Seasonal Beautification plans, intentions for the March 11th Summer Beautification Main Street Meetup, and updates to the Social District signage.

DIRECTOR UPDATES: Fredrick thanked Parzych, from Dort Financial Credit Union, and Ardelean, from CLH Insurance Agency, for renewing their annual sponsorships.

Fredrick reminded the Board of the Match on Main Grant Info Session on February 10th, Curwood Festival Grant Acceptance on February 11th, and Volunteer Appreciation Party on February 19th.

Fredrick confirmed the 2026 Michigan Main Street Community Support Service will be Business Recruitment & Property Development Primer.

BOARD COMMENTS: None

ADJOURNMENT:

> **MOVED BY ARDELEAN, SUPPORTED BY PARZYCH TO ADJOURN AT 8:44 A.M.**
> **AYES: ALL**
> **MOTION CARRIED**

NEXT MEETING MARCH 4, 2026.